#22 Tewarie Circular,

Arena Road, Freeport.

To Whom It May Concern,

I Kareshima Ramgolam wish to apply for a position at your firm, in which my qualification is acceptable to the position required. I wish to be considered an applicant.

I have included in the attached sheet, details of my qualification and experience and the name of two referees who are willing to provide you with any information on my character and ability.

I am currently looking to gain as much experience as I can. Any assistance would be highly appreciated.

I shall be willing to attend an interview if you find it necessary.

Yours sincerely,

**Kareshima Ramgolam**

**RESUME**

**NAME:**  Kareshima Ramgolam

**ADDRESS:** #22 Tewarie Circular, Arena Road, Freeport

**EMAIL ADDRESS:**  [Kareshima@gmail.com](mailto:Kareshima@gmail.com)

**DATE OF BIRTH:** 31st March 1999

**TELEPHONE NO:** 364-5838/ 7063588

**ID CARD NO:** 19990331021

**EDUCATION:** Freeport Hindu School 2003-2010

Waterloo Secondary School 2010-2015

**QUALIFICATIONS:** Mathematics

Engish

Principles of Business

Social Studies

Science

**EXPERIENCE:** Sales Clerk

Chaguanas Pharmacy

September 2015- July 2016

Manager

Mystery Chocolate Treats

April 2015- October 2015

**REFERENCE:**  Natasha Ballierajh - Owner of Mystery Chocolate Treats

Telephone No: 730-3597

Nesha Rampersad – Accountant at Ministry of Housing

Telephone No: 494-0776